Intervention Reports
User Guide

PBIS Rewards.

Interventions | User Guide

Contents

Overview

What is PBIS Rewards?

PBIS Rewards is a Software-as-a-Service solution that provides an automated schoolwide PBIS management system. Our system simplifies the implementation and tracking of the PBIS framework within a school. With PBIS Rewards, school administration can clearly see how teachers are utilizing PBIS and how PBIS is improving school culture.

PBIS Rewards is easy to use, fun for both students and staff, and provides accountability for everyone in the school. Our suite of PBIS Apps includes a Parent App that gives parents a view into how their child is doing with respect to the PBIS program. There is also a Student App that allows students to track their points, referrals, and CICO as well as redeem points via events, raffles, and stores.

Why do I need reports?

School climate influences academic performance in numerous ways. When you concentrate on building positive relationships between students and staff, you lay the groundwork for a focused learning atmosphere. A schoolwide framework built around positive behavior interventions and supports helps to equip students with the tools they need to develop socially and emotionally.

Tracking the effectiveness of this schoolwide effort relies on accurate reporting. Most schools must report disciplinary data to their state education agencies as well as to the U.S. Department of Education. This data helps to shape education policy on district, state, and federal levels. Within each individual school, however, this data can help to completely transform a school's climate.

Accurate and effective data collection on the individual school level can provide timely feedback for fine-tuning a positive behavior initiative. Reports generated at this level can tell you if teachers are using the program equitably and who may benefit from coaching. These reports can help you to adjust your policies and assess the impact of these adjustments within a short time frame.

What's inside this manual?

This manual will walk through all the reports found in the PBIS Rewards Intervention Reports. Each report discussed in this manual is illustrated with a screenshot and includes details about the data and usage of the report.
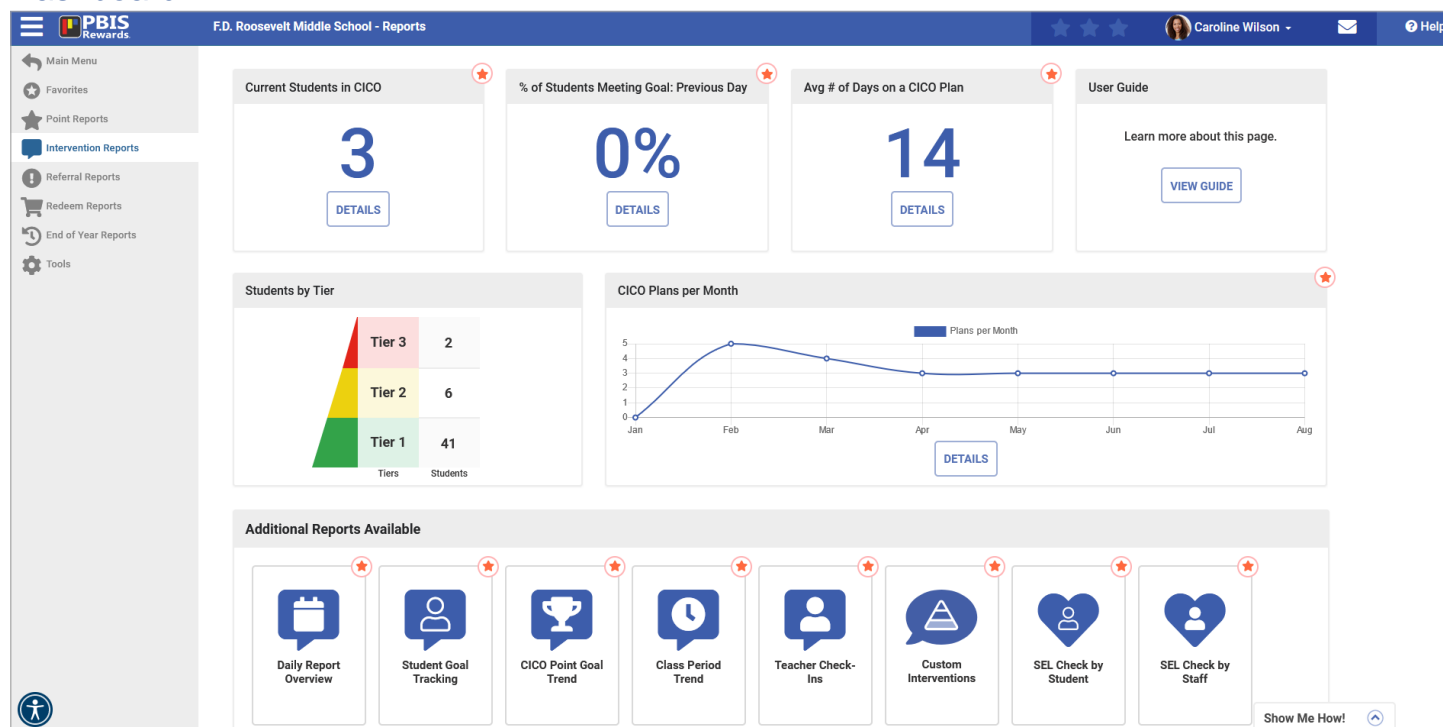
Who can see the reports?

Anyone who has Admin rights or Reports View permission can see the Interventions Dashboard data. These rights can be given in the Staff page by an admin. Click on the permissions column (with the key). You can select what permissions each user should have.

Interventions Reporting Dashboard

Dashboard

What's on the dashboard?

The Interventions Dashboard will give the user a quick snapshot of Check-In/Check-Out progress. Additional reports can be found at the bottom of the screen. No need to spend hours looking for important data. We have taken some of the most popular reports and made an easy-to-read dashboard with thumbnails of the data. Most of these thumbnail graphics contain a Details button that will allow the user to dig into more thorough data. Each report can now be easily printed (including the graphics) or exported to a CSV file. There are currently 10 reports users can utilize to track behavior in their school.

How do I change the data I can see?

Once inside the details of each report, there is a left-hand side menu. Each report contains a variety of reporting options for choosing the date range. Depending on the specific report, users can customize grade levels, students, and data displayed so that graph shows exactly what they need to see.

What reports are included?

Current Students in CICO

Average Number of Days on CICO Plan

CICO Plans per Month

Student Goal Tracking

Class Period Trend

Custom Interventions

SEL Check by Staff

Percent of Students Meeting Goal

Students by Tier

Daily Report Overview

CICO Point Goal Trend

Teacher Check-Ins

SEL Check by Students

What is that star?

Did you know you can star your favorite reports?

The Favorites page will display the reports you want to use the most across the platform in one location.

Daily Report Overview
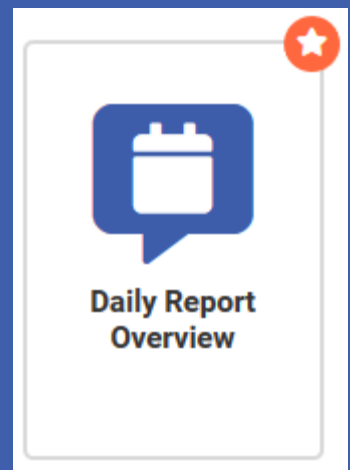
The Intervention Reports – Dashboard Reports

Current Students in CICO

The Current Students in CICO report will show how many current students are active in CICO. The small chart on the dashboard will update every time the page is refreshed. The larger graph can be accessed from the details button located inside the thumbnail under the number. This report will allow administrators to see all students on a CICO plan. Administrators can see the big picture of current status for each student. (CICO Coaches can see this same graph in their report dashboard, as well.)

Current Students in CICO

7

DETAILS

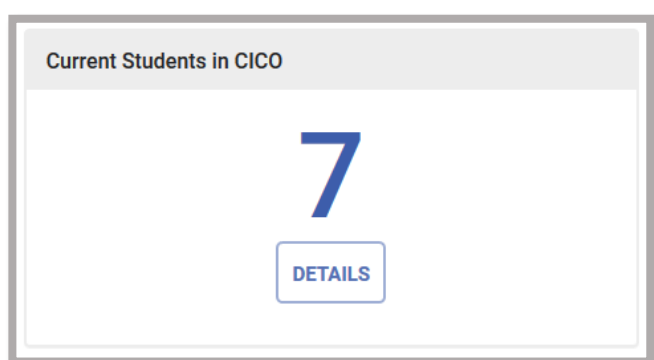The small chart to the left shows the current number of students in Check-In/Check-Out (CICO) on the dashboard. When a user selects the DETAILS button, they have the option to see all the data and customize the report details as seen in the chart below.

Report Options

Date:

10/01/2019

PDF   CSV

Daily Reports

Compliance Rate: 0% (0 out of 7)

Excused Absence: 0

Students In Plan: 7

Coach Check-Ins: 0

Daily Reports

Last	First	Grade	ID	Day	Coach Check-In	Classes Today	Teacher Check-Ins	Coach Check-Out	Points Goal	Points Earned	Check-Out Status
Abbott	Forest	9	31599317		⚠						
Daniel	Naomie	9	31558306		⚠						
Johns	Floy	9	31648706		⚠						
Smith	Chaim	11	31609483		⚠						
Smith	Delpha	12	31562671		⚠						
Smitham	Ebba	10	31582356		⚠						
Smitham	Zane	11	31520268		⚠						

Percent of Students Meeting Goal: Previous Day

The Percent of Students Meeting Goal: Previous Day report will show how many current students reached their CICO goal on the previous day. The small chart on the dashboard will update every time the page is refreshed. The larger graph can be accessed from the details button located inside the thumbnail under the number. This report will allow administrators to see all students on a CICO plan. Administrators can see the current status of each plan, the CICO goal, Points received by the student, and the percent of the goal that was reached.

Percent of Students Meeting Goal: Previous Day

13%

DETAILS

The small chart to the left shows the current percentage of students meeting their goal the previous day in Check-In/Check-Out (CICO) on the dashboard. When a user selects the DETAILS button, they have the option to see all the data and customize the report details as seen in the chart below.

Percent of Students Reaching CICO Goal

Date: 10/01/2019   13% of students met their CICO Goal

Student	Grade	Status	CICO Goal	Points Received	% of Goal
Forest Abbott (31599317)	Grade 9	Not Started	0	0	0%
Maud Adams (31569519)	Grade 9	Completed	15	25	167%
Naomie Daniel (31558306)	Grade 9	Not Started	0	0	0%
Floy Johns (31648706)	Grade 9	Not Started	0	0	0%
Chaim Smith (31609483)	Grade 11	Not Started	0	0	0%
Delpha Smith (31562671)	Grade 12	Not Started	0	0	0%
Ebba Smitham (31582356)	Grade 10	Not Started	0	0	0%
Zane Smitham (31520268)	Grade 11	Not Started	0	0	0%

CLOSE   CSV   PDF

Average Number of Days on a CICO Plan

The Average Number of Days on a CICO Plan report will show the average number of days an active plan has been in place for students on the dashboard. However, after choosing the Details button, more detailed data will be displayed. Administrators will be able to see the current students on a CICO plan. They can sort this list by grade, coach, start date, end date, and total days on a plan. This will enable administrators to track each student in Tier 2.

Avg Number of Days on a CICO Plan

7
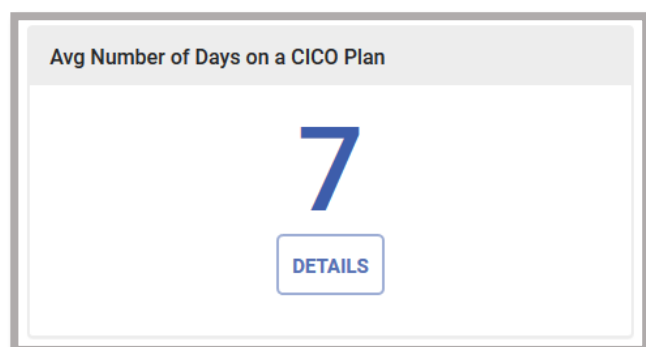
DETAILS

The small chart to the left shows the average number of days students are on an active CICO plan. When a user selects the DETAILS button, they have the option to see all the data and customize the report details as seen in the chart below.

Avg. Number of Days on CICO Plan   ✕

Avg. Number of Days on CICO Plan: 7

Student	Grade	Coach	Start Date	End Date	Total Days
Eli Anderson (31536399)	Grade 11	Alanna Washington	03/06/2019	03/06/2019	1
Luis Klein (31519492)	Grade 12	Alexandrine Hills	02/08/2019	02/08/2019	11
Adelle Smitham (31552118)	Grade 10	Alanna Washington	12/18/2018	12/18/2018	9
ROSELYN ANKUNDING-ALEXANDER (31624318)	Grade 12	Alanna Washington	12/18/2018	12/18/2018	8
Ebba Smitham (31582356)	Grade 10	Tornado Jones	11/12/2018	11/12/2018	15
JUSTON ANDUNDING ANDERSON (31521210)	Grade 12	Tornado Jones	11/05/2018	11/05/2018	7
VIOLET BICKERSTAFF ANDERSON (31660628)	Grade 12	Tornado Jones	11/01/2018	11/01/2018	10
Eli Anderson (31536399)	Grade 11	Tornado Jones	10/30/2018	10/30/2018	53
Gustoffson-Alexander Abbott (31509070)	Grade 12	Tornado Jones	10/15/2018	10/15/2018	22

CLOSE   CSV   PDF

Students by Tier
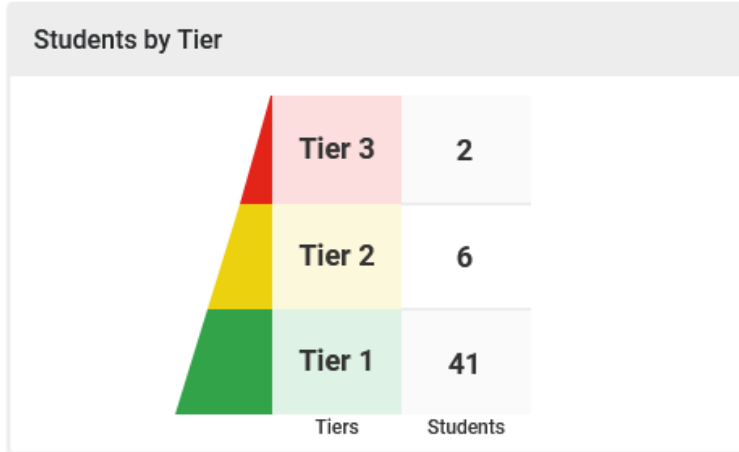
Students by Tier

The Students by Tier shows the three tiers in the MTSS pyramid. Administrators can quickly see the number of students that are active in each tier. Students are listed based on the highest tier in which they are active.

CICO Plans per Month

The CICO Plans per Month report will show how many active CICO plans happened during the months listed. The small chart on the dashboard will update every time the page is refreshed. The larger graph can be accessed from the details button located inside the thumbnail under the number. This report will allow administrators to see trends in active CICO plans. It will also help administrators be more proactive in their efforts surrounding Tier 2 supports.
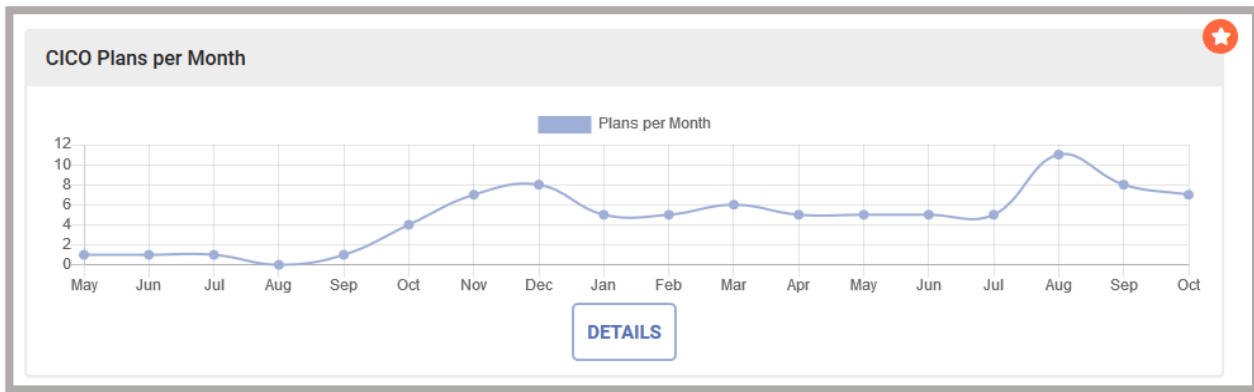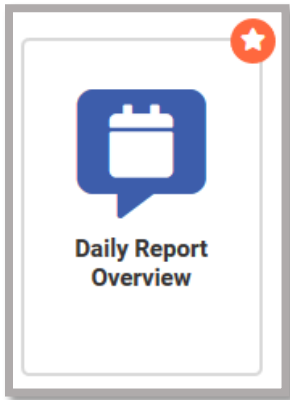

The small chart above shows the number of days students are on an active CICO plan per month. When a user selects the DETAILS button, they have the option to see all the data and customize the report details as seen in the chart below.
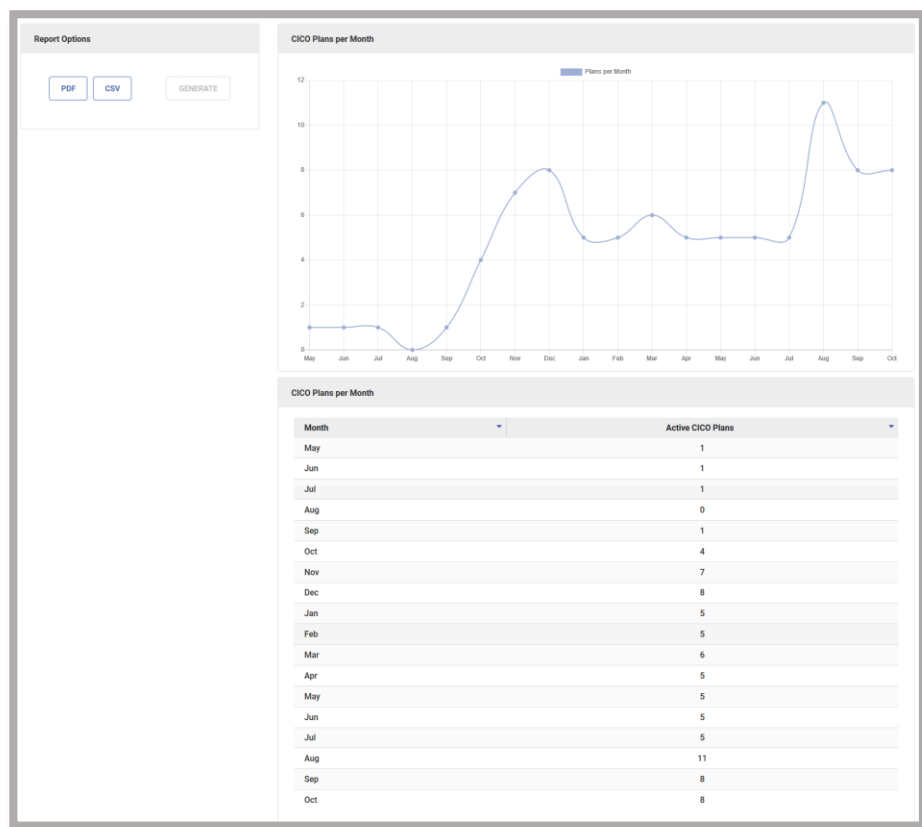
The Intervention Reports – Additional Reports Available

Daily Report Overview

The Daily Report Overview will allow Administrators to quickly see the compliance rate of the Check-In/Check-Out process. They can see how many students were absent (excused), how many current students have active plans, and how many coach Check-Ins were completed for that day. This is the same report that can be seen with the "Current Students in CICO" dashboard button.

Report Options

Date:
10/01/2019

PDF   CSV

Daily Reports

Compliance Rate: 13% (1 out of 8)
Excused Absence: 0
Students In Plan: 8
Coach Check-Ins: 1

Daily Reports

Last	First	Grade	ID	Day	Coach Check-In	Classes Today	Teacher Check-Ins	Coach Check-Out	Points Goal	Points Earned	Check-Out Status
Abbott	Forest	9	31599317		⚠						
Adams	Maud	9	31569519	1	Tornado Jones	5	1	Tornado Jones	15	25	Completed
Daniel	Naomie	9	31558306		⚠						
Johns	Floy	9	31648706		⚠						
Smith	Chaim	11	31609483		⚠						
Smith	Delpha	12	31562671		⚠						
Smitham	Ebba	10	31582356		⚠						
Smitham	Zane	11	31520268		⚠						

Student Goal Tracking

Student Goal Tracking
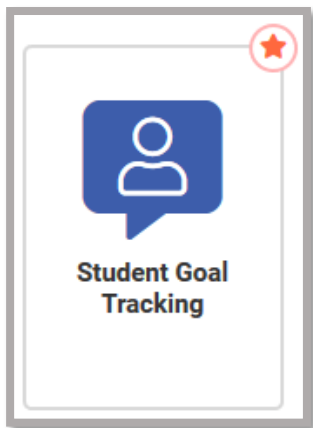
The Student Goal Tracking Report allows users the ability to track how individual students are doing on their customizable goals. Users can see student totals by individual day or see a summary of points for each goal. This report will allow coaches and administrators to see progress over time for a goal.

Report Options

Student:

Maud Adams

Type:

All CICO Plans

PDF   CSV   GENERATE

Student Goal Tracking

Student Goal Tracking

Date	Goal	Points
10/01/2019	Be Kind	9
10/01/2019	Be Respectful	8
10/01/2019	Stay Seated	8

CICO Point Goal Trend
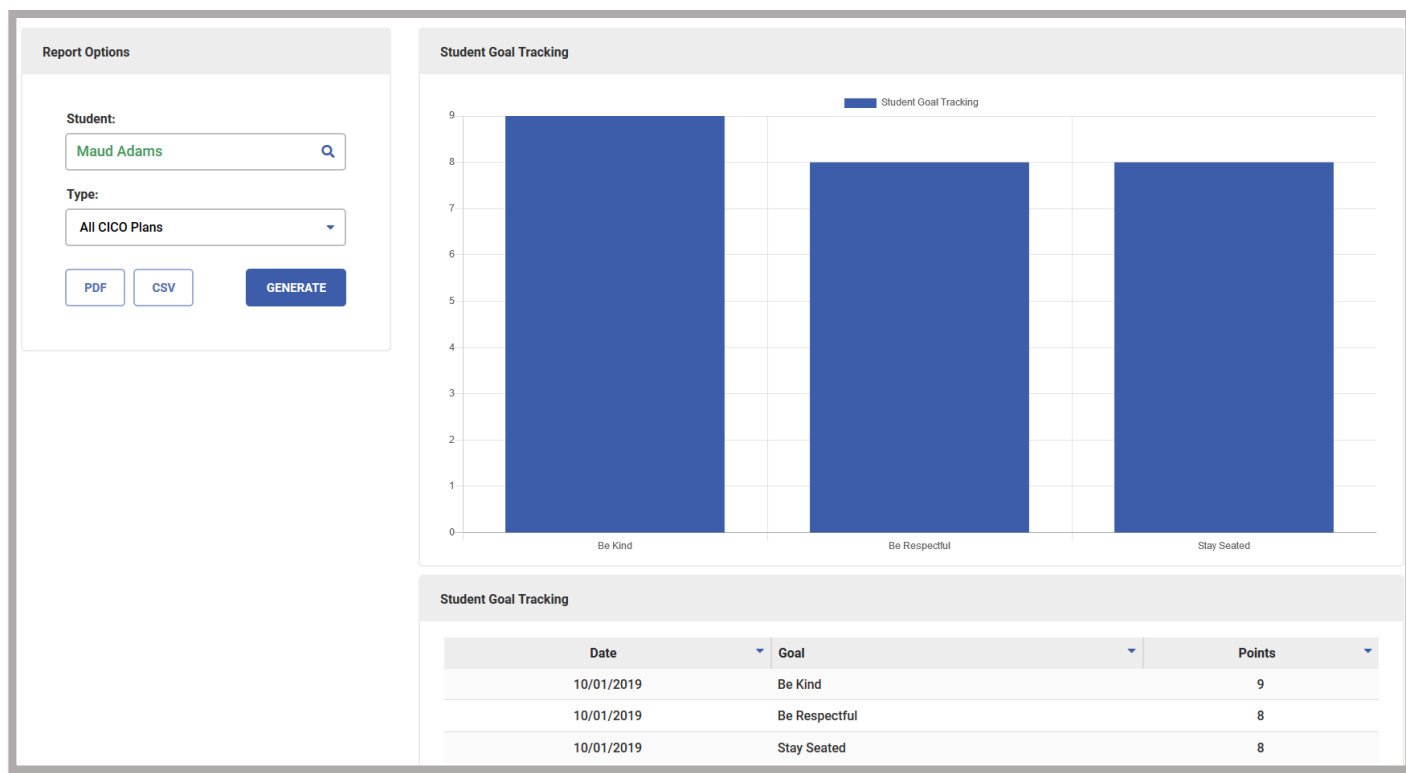
CICO Point Goal Trend
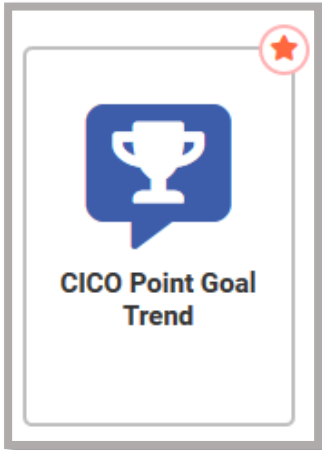
The CICO Point Goal Trend report will show how a student is progressing against their set goal. Administrators can see how often a student is consistently meeting or exceeding the point goal set for them. Likewise, admins can see if the goal has not been reached. This data will inform users when a student is ready to progress out of Tier 2.

Report Options

Student:
☑ All Students

All Students 🔍

Type:
All Active CICO Plans ▾

PDF | CSV | GENERATE

Class Period Trend

Class Period Trend

Class Period ▾	Active Check-Ins ▾
1	10
2	8
3	6
4	4
5	4
6	4
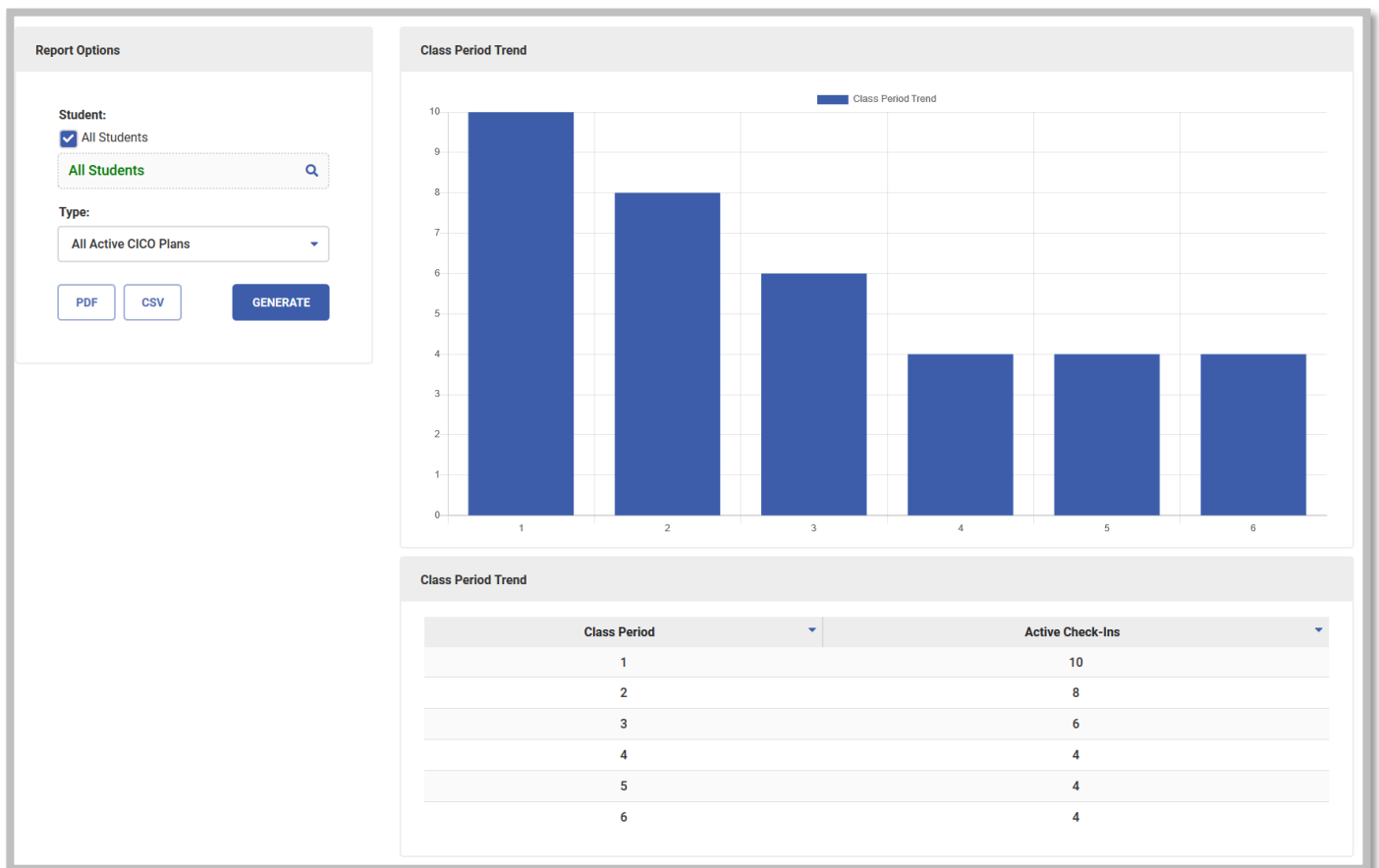
Class Period Trend
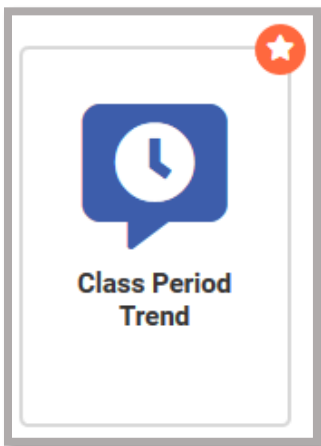
Class Period Trend

The Class Period Trend Report allows Administrators to see where Check-In/Check-Out is the most successful. Why are staff great at reviewing goals and awarding points during 1st through 3rd periods but there is a sudden drop-off at period 4? This report will allow users to dig into the data to address consistency and fidelity within the CICO process.

Report Options

Student:
☑ All Students

All Students 🔍

Type:
All CICO Plans ▾

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Class Period Trend

Class Period Trend

Class Period ▾	All Check-Ins ▾
0	1
1	35
2	25
3	23
4	5
5	4
6	3
7	3
8	2
9	2
10	2
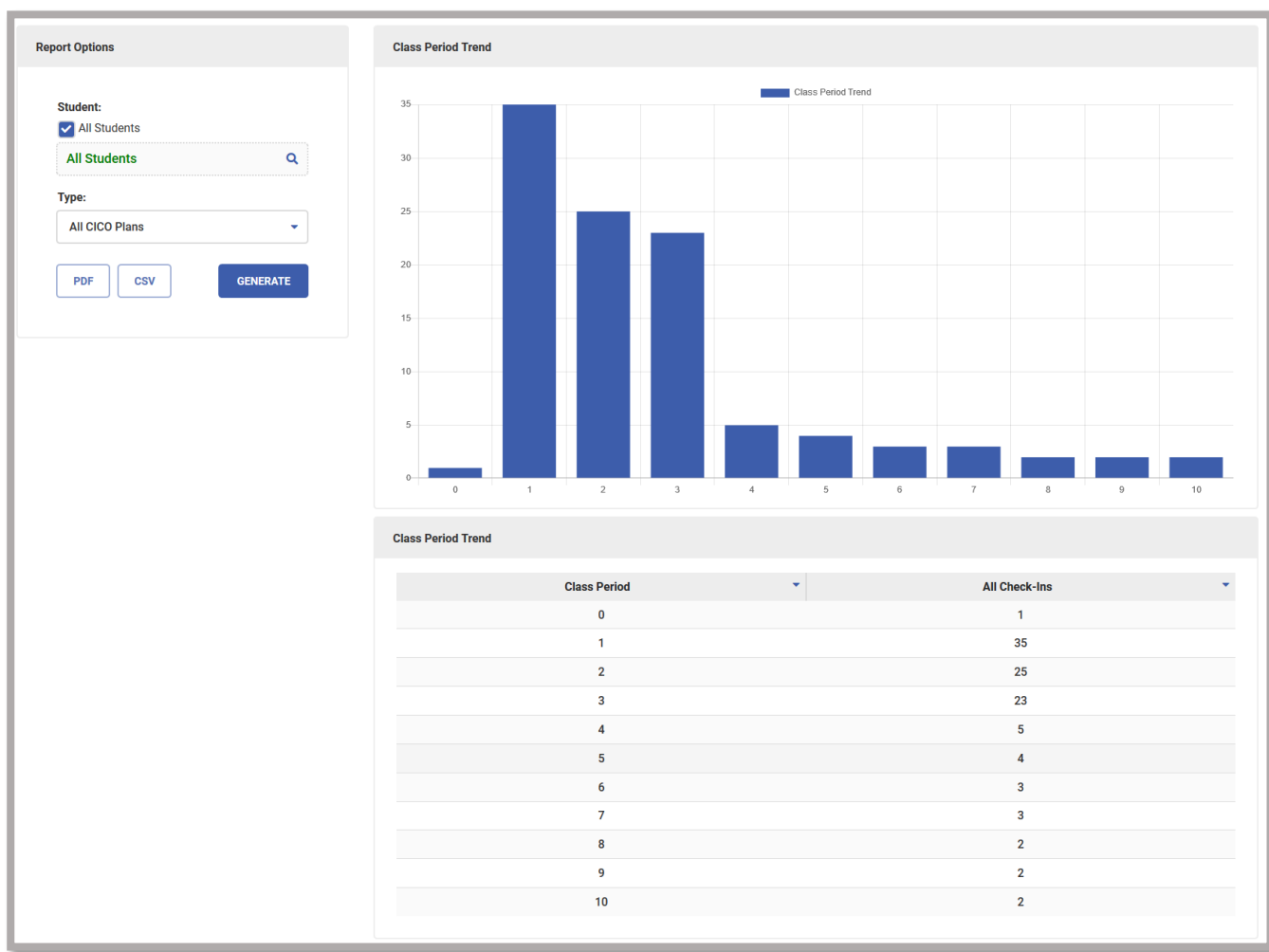
Teacher Check-Ins
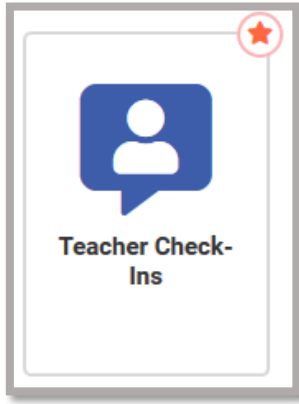
Teacher Check-Ins

The Teacher Check-In Report can be utilized to see how each teacher is awarding active CICO/Tier 2 students. Administrators can see how many total points a teacher has awarded, the number of Check-Ins that have been completed, the number of students that have been given points towards their goal, and the average points given per student. This table can be sorted by a variety of dates and can show all plans or just active ones.

Report Options

Date:
- Today
- Previous Day
- Year to Date
- ● Current Grading Period
- Custom Date Range

☑ Only display plans that are currently active

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Teacher Check-Ins

Teacher Check-Ins

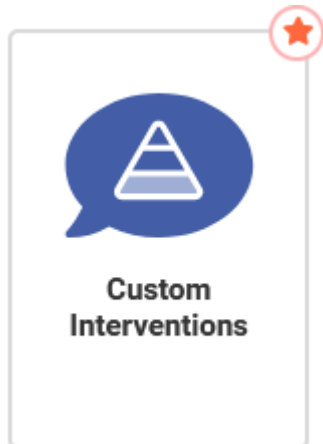| Teacher	Points	# of Check-Ins	# of Students	Average Points Per Student
Alanna Washington (32016451)	12	2	5	2.40
Clyde Little (32000219)	4	1	1	4.00
Darlene Stehr (32008797)	6	1	1	6.00
Deja Hegmann (32003748)	5	1	1	5.00
Delia Cormier (32011840)	4	1	1	4.00
Hilario Bergnaum (31985199)	24	2	2	12.00
Jill Hanson (32016052)	13	2	2	6.50
Jillian Hanson (7777777)	6	1	1	6.00
Johnny Ziemann (32014026)	4	1	1	4.00
Maxine Becker (32021778)	28	4	4	7.00
Norbert Yundt (31983777)	10	1	1	10.00
Oma Barton (32006095)	24	2	2	12.00
Ryan Wolf (54321)	12	1	1	12.00
Santino Armstrong (31992570)	12	3	3	4.00
Stuart Bahringer (31992469)	23	3	3	7.67
Tornado Jones (3337777)	12	3	3	4.00

Custom Interventions

The Custom Interventions report can be utilized to see all the custom interventions created in the student dashboard. Administrators can see custom interventions based on all students, favorited groups, grades or by tier. Attachments that go along with the interventions can be viewed and student names can be selected to see all student data from the student dashboard.

Report Options

Date:
- Today
- Previous Day
- ● Year to Date
- Current Grading Period
- Custom Date Range

Student:
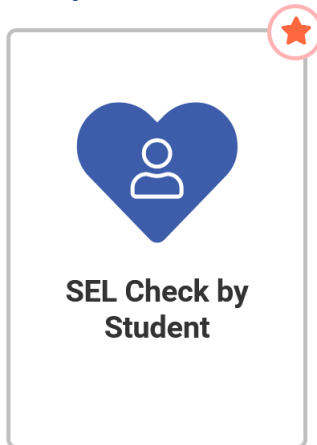- ● Student(s)
- My/Favorited Groups
- Grade(s)
- ☑ All Students

All Students 🔍

Select Tier:

All Tiers ▼

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Custom Interventions - Students

All Students Selected

Custom Interventions - Students

Student	Staff	Date	Description	Attachment	Active	Tier
Abuzahra, Syenne (2022034)	Wilson, Caroline	07/14/2021	Behavior Contract	VIEW FILE	Active	Tier 3
Allen, Jordan (4321001)	Weber, Andrew	06/25/2021	Jordan is going to be visiting the counselor every day before school.	VIEW FILE	Active	Tier 3
Allen, Jordan (4321001)	Weber, Andrew	06/21/2021	Meet with the counselor	N/A	Not Active	Tier 2
Allen, Jordan (4321001)	Weber, Andrew	06/21/2021	Meet with the counselor	N/A	Not Active	Tier 2
Abuzahra, Syenne (2022034)	Weber, Andrew	06/21/2021	Syenne is meeting with the counselor once a week to help her focus and set goals.	VIEW FILE	Not Active	Tier 2
Allen, Seth (3822002)	Rodriguez, Eva	07/09/2021	Test PDF this time	VIEW FILE	Not Active	Tier 3
Allen, Seth (3822002)	Rodriguez, Eva	07/07/2021	Test attaching a Word doc.	VIEW FILE	Active	Tier 2
Allen, Timothy (8022389)	Weber, Andrew	06/01/2021	Testing a jpg this time	VIEW FILE	Not Active	Tier 2

SEL Check by Student

SEL Check by Student

The SEL Check by Student report can be utilized to see the percent of SEL checks based on each status. Administrators can see how many total checks were given in each status based on a given time frame and by group or grade. Additionally, admin can use the High Frequency List Summary to see the top ten students with the highest risk checks or the top ten students that have had the longest time since the last check. Numbers in this report can be selected to see a list of those specific checks and student names can be selected to see all student data from the student dashboard.

SEL Check by Student

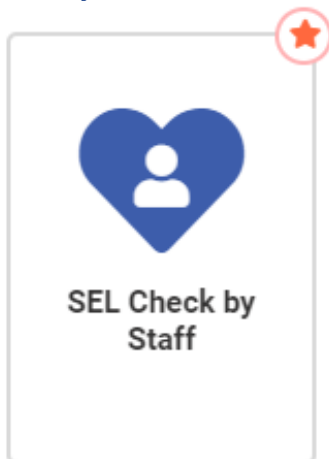| Student	Anger	Stressed	Calm	Total
Total	5	9	37	51
Baker, Mia (3212832)	0	2	4	6
Booker, Laura (3212882)	0	2	1	3
Campos, Lucas (3212777)	0	1	2	3
Carter, Jamal (3212578)	0	1	2	3
Chavez, Victoria (3212054)	2	0	0	2
Decker, Jordan (3212116)	0	0	1	1
Delgado, Alisha (3213599)	1	0	2	3
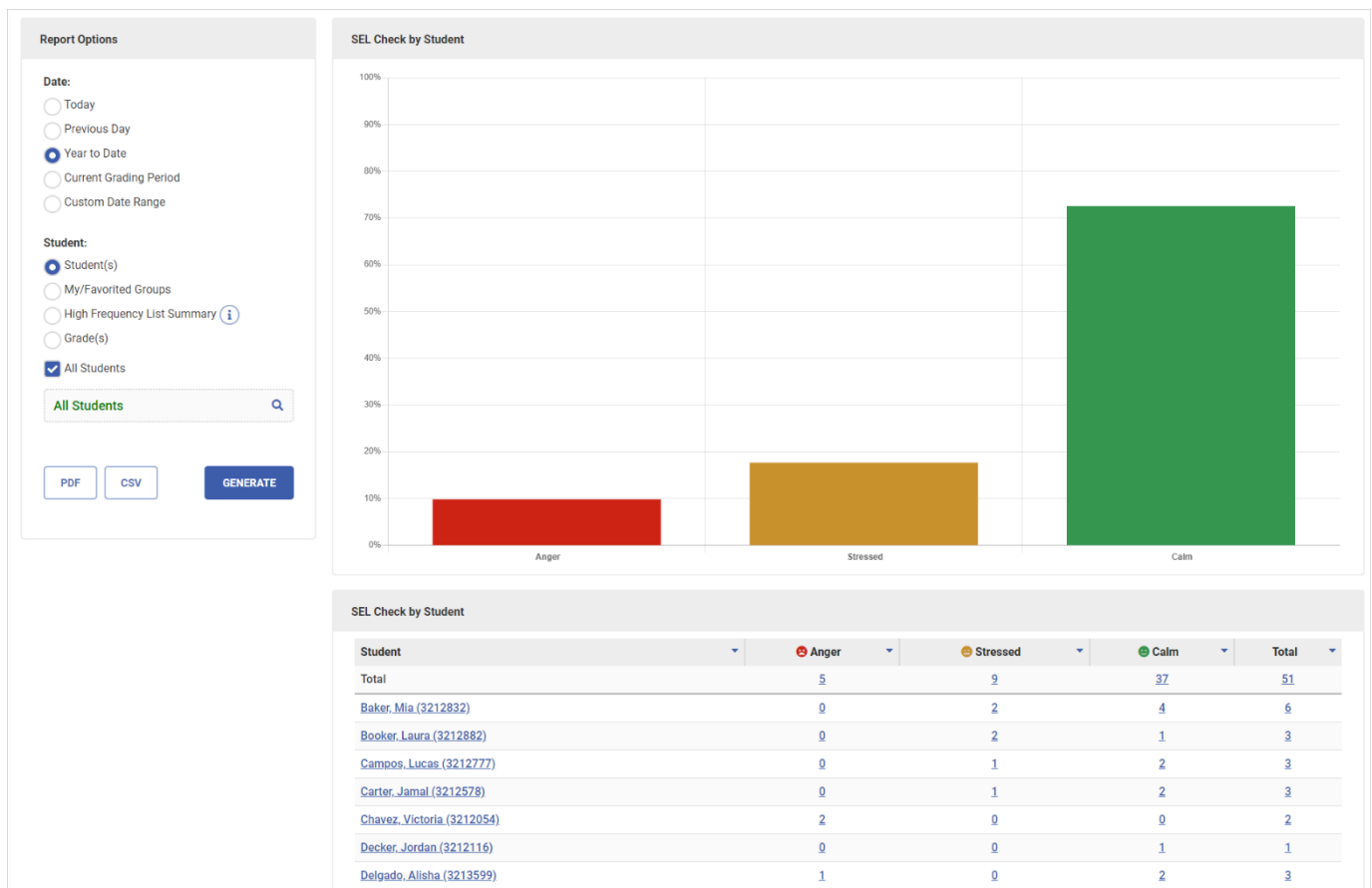
SEL Check by Staff

The SEL Check by Staff report can be utilized to see the percent of SEL checks based on each status. Administrators can see how many total checks were given by staff in each status based on a given time frame. Numbers in this report can be selected to see a list of those specific checks and student names can be selected to see all student data from the student dashboard.

Report Options

Date:
- Today
- Previous Day
- ● Year to Date
- Current Grading Period
- Custom Date Range

Staff:
- ☑ All Staff

All Staff

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SEL Check by Staff

Staff	😠 Anger	😐 Stressed	😊 Calm	Total
Total	5	9	37	51
Adler, Staci	0	0	0	0
Anderson, Jessica	0	0	0	0
Event, School	0	0	0	0
Hamilton, Adam	0	0	0	0
Holloway, Karen	0	0	0	0
Manning, Ryan	0	0	0	0
Rodriguez, Eva	5	9	37	51
Roosevlet, Elle (District)	0	0	0	0
Smith, Jason	0	0	0	0
User, 2nd (District)	0	0	0	0
Weber, Andrew	0	0	0	0
Wilson, Caroline	0	0	0	0
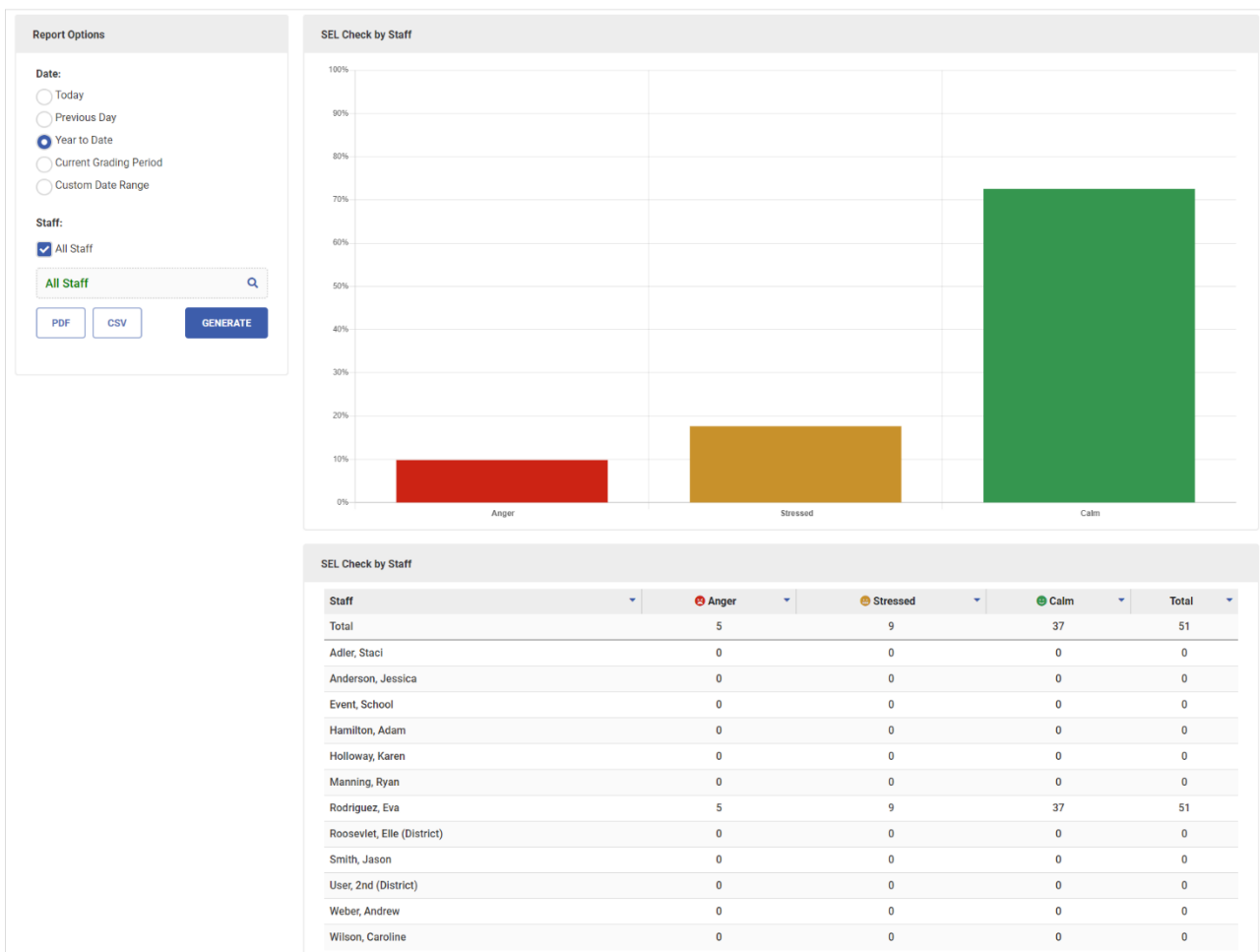
Still need help ?

844-458-7247 (Phone)

812-660-9040 (Fax)

support.pbisrewards.com/help