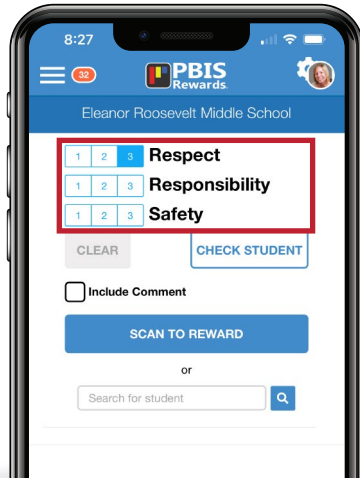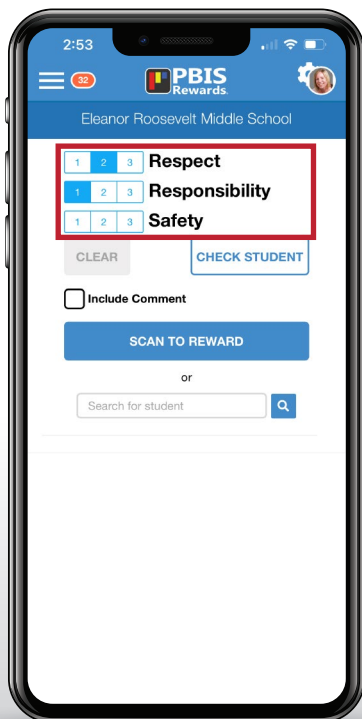# Staff App Overview

NAVIGATING THE STAFF APP:

The navigation menu in the Staff App makes it easy to:

- ◆ Recognize students
- ◆ Log students' emotional statuses
- ◆ Track tier two interventions
- ◆ Generate student authorization codes
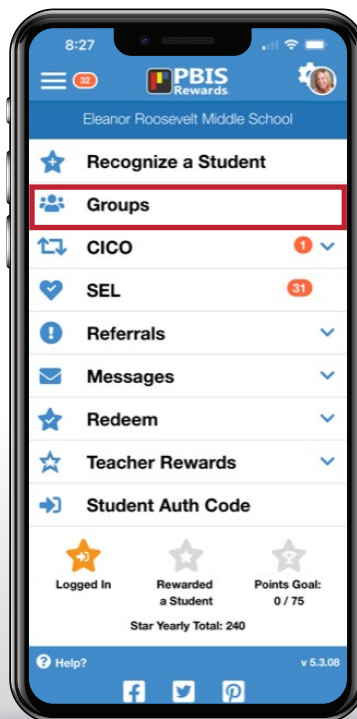- ◆ Request and recommend points in Teacher Rewards

REWARDING STUDENTS:

Rewarding students is the first step to getting started with PBIS and PBIS Rewards. Staff have the ability to acknowledge students individually from the home page of the Staff App. Rewarding several students or an entire group of students at a time is also possible! Staff can select the "groups" button from the menu to award points for one or more school expectations to multiple students at a time.
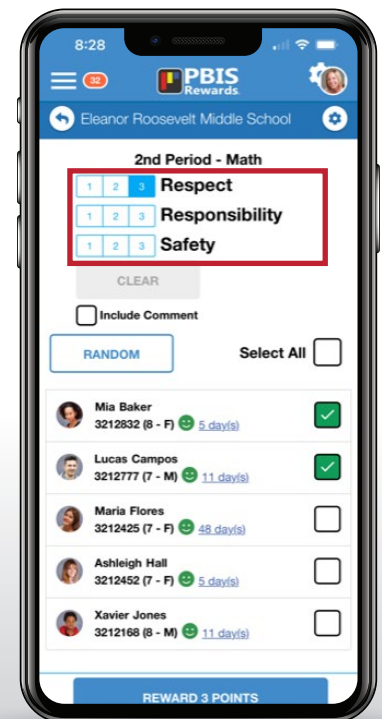
PBIS Rewards truly makes it simple and convenient to commend any student, at any time!

Recognize the student by selecting the appropriate expectation(s).

On the main menu screen, select the Groups tab to award points to a class.

When rewarding points for a class, you have the option to select or de-select students and include a comment.

Staff App Overview

SCANNING QR CODES:

There are many ways to use scannable QR codes in the PBIS Rewards Staff App. To streamline the rewarding process, teachers can simply scan the student's QR code from:
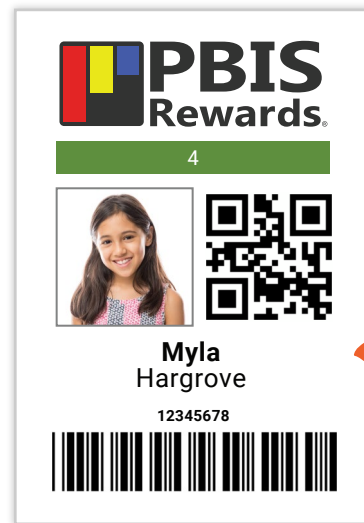
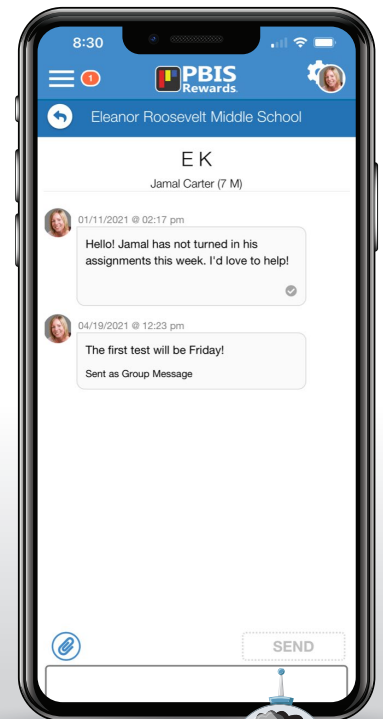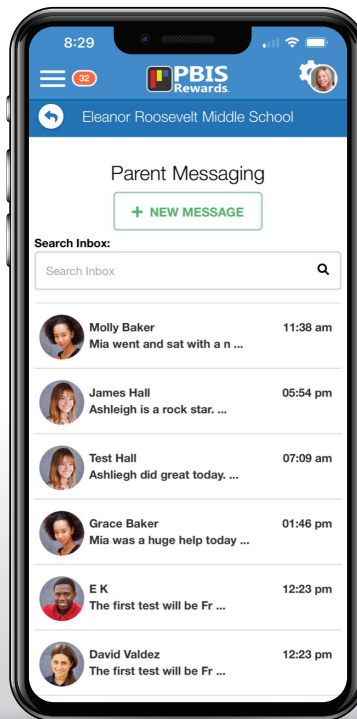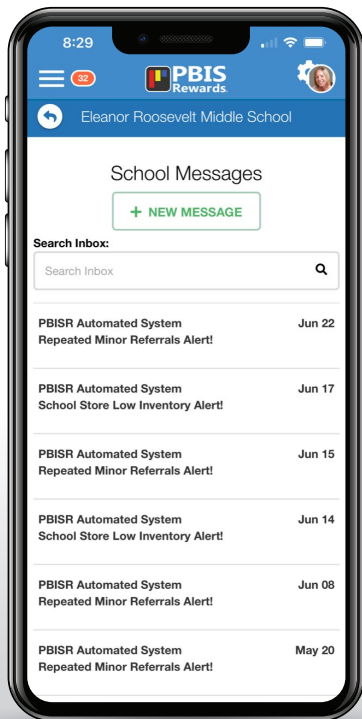**ID Badge**   **Stickers**   **Printed Roster**

This fast-tracks the process for rewarding and creating Check-In-Check-Out entries for students. You can also generate student authorization codes by scanning the student's QR code from their badge or by scanning a code from a printed roster.

PBIS Rewards
4

Myla
Hargrove
12345678

Student Badge

COMMUNICATING IN THE APP:

Need to send a quick message to a fellow staff member, administrator, or parent? PBIS Rewards can help with that! From the "messages" button on the main menu, teachers can communicate with specific school personnel and parents—all from inside the Staff App!

Phone 1: School Messages

8:29

Eleanor Roosevelt Middle School

School Messages

+ NEW MESSAGE

Search Inbox:

PBISR Automated System Repeated Minor Referrals Alert!	Jun 22
PBISR Automated System School Store Low Inventory Alert!	Jun 17
PBISR Automated System Repeated Minor Referrals Alert!	Jun 15
PBISR Automated System School Store Low Inventory Alert!	Jun 14
PBISR Automated System Repeated Minor Referrals Alert!	Jun 08
PBISR Automated System Repeated Minor Referrals Alert!	May 20

Phone 2: Parent Messaging

8:29

Eleanor Roosevelt Middle School

Parent Messaging

+ NEW MESSAGE

Search Inbox:

Molly Baker Mia went and sat with a n ...	11:38 am
James Hall Ashleigh is a rock star. ...	05:54 pm
Test Hall Ashliegh did great today. ...	07:09 am
Grace Baker Mia was a huge help today ...	01:46 pm
E K The first test will be Fr ...	12:23 pm
David Valdez The first test will be Fr ...	12:23 pm

Phone 3: E K Message Thread

8:30

Eleanor Roosevelt Middle School

E K
Jamal Carter (7 M)

01/11/2021 @ 02:17 pm
Hello! Jamal has not turned in his assignments this week. I'd love to help!

04/19/2021 @ 12:23 pm
The first test will be Friday!
Sent as Group Message

SEND

Habla Español?

The PBIS Rewards Family app is available in Spanish!
Families can toggle their app language to Spanish to enable two-way translation when messaging school staff.