



a solution of  Navigate360

Student Guide to PBIS Rewards Hall Pass Kiosk

The Hall Pass Kiosk helps keep our school safe by monitoring when and where students go during the day. Follow these steps to use it correctly.

1

Step 1: Go to the Kiosk Station

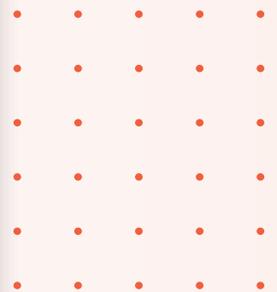
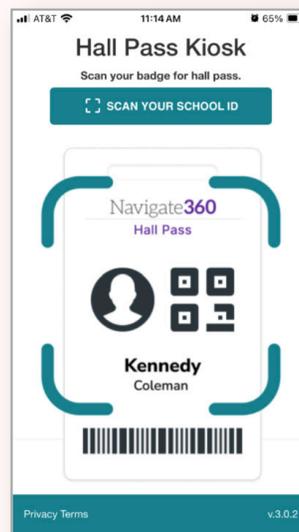
Look for the PBIS Rewards Hall Pass Kiosk in your classroom or hallway.

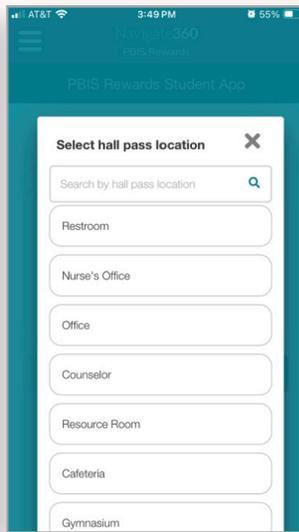
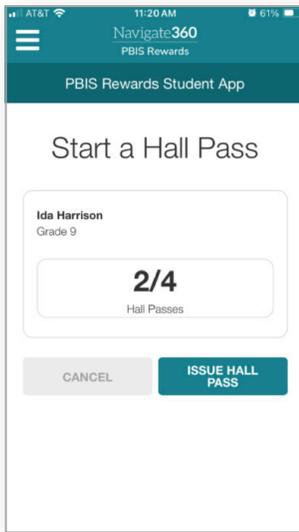


2

Step 2: Scan ID/QR Code

Press the "SCAN YOUR SCHOOL ID" button and scan your PBIS Rewards QR code (on your ID badge or sticker).

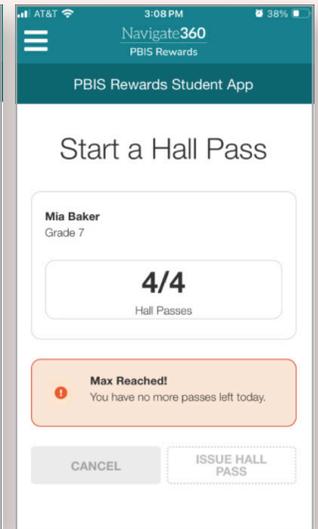
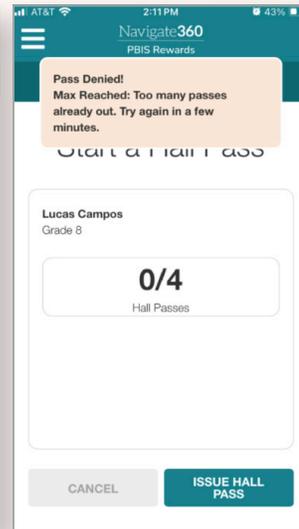
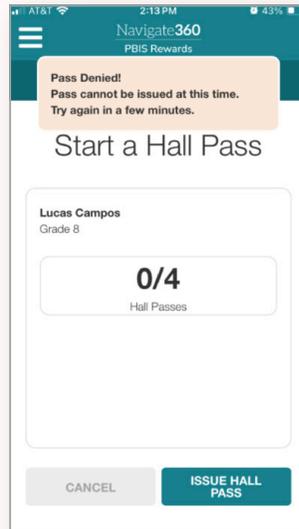




Step 3: Start the Pass

Select the "ISSUE HALL PASS" button and choose a location (if required). Listen for the success sound.

Note: A hall pass may not be issued if the student limit has been reached, if the school limit has been reached, or if the student can't be on a pass at that time. If the pass cannot be issued, the "ISSUE HALL PASS" button will not be active, or an alert will be shown along with a negative tone sound.



Step 4: End the Pass

Press the "SCAN YOUR SCHOOL ID" button and scan your PBIS Rewards QR code (on your ID badge or sticker), then press the "END HALL PASS" button. Listen for the success sound.

